

Utah PTA Board of Directors - Commissioners

Health Commissioner

As a member of the Utah PTA Board of Directors and as a Utah PTA Commissioner, the Health Commissioner shall become familiar and comply with the Utah PTA bylaws and standing rules, particularly the Board, Commissioner, and Commission responsibilities on pages 61, 69 and 70-71 respectively of this Utah PTA Board of Directors Handbook.

Job description of the Utah PTA Health Commissioner:

1. Organize and chair the Health Commission Committee
2. Serve as a member of the Utah PTA Commissioners Committee
3. Serve as a member of the Utah PTA Legislative Advocacy Conference, PTA Day at the Capitol, and Leadership Convention committees
4. Serve as a member of the Utah PTA Legislative Advocacy Committee
5. Serve as a member of the Utah PTA Resolutions Committee
6. Serve as a member on committees of community organizations as requested
7. Participate in National PTA Health Commissioners webinars and conference calls

Procedure book of the Utah PTA Health Commissioner

1. Organize and chair the Health Commission Committee
 - A. Recruit PTA and outside organization members to serve on the Commission committee
 - B. Present recommendations for Health Commission committee members to the Board for approval at September Board meeting and other Board meetings as needed
 - C. Plan and conduct Commission committee meetings
 - D. Implement Commission programs and projects and be knowledgeable about and responsible for the areas of Commission concern, which include, but are not limited to, those listed in the Utah PTA Handbook
 - E. Develop and update, with the Health Commission Committee, health resources for the Leadership Committee. Revise Commission Handbook every two (2) years - See schedule on page 42
 - F. Collect the volunteer hours of appointees and consultants serving on the Health Commission and report them to the Community Involvement Commissioner at each Board meeting
2. Serve as a member of the Utah PTA Commissioners Committee
 - A. Coordinate efforts with other Commissioners and work as a team
 - B. Work with the other Commissioners when areas of Commission concerns overlap
3. Serve as a member of the Utah PTA Legislative Advocacy Conference, PTA Day at the Capitol, and May Convention committees
 - A. Invite guest speakers to educate the PTA membership at various Utah PTA events, including the Legislative Advocacy Conference, the PTA Day at the Capitol, and the Leadership Convention
 - B. Prepare Health Commission trainings and educate the PTA membership at various Utah PTA events, including the Legislative Conference, the PTA Day at the Capitol, and the Utah PTA convention
 - C. Work with and assist local, council, and region Health Commissioners to establish, develop, and oversee school Health Commissions and implement school wellness policies
4. Serve as a member of the Utah PTA Legislative Advocacy Committee
 - A. Attend monthly committee meeting
 - B. Report legislative issues at each meeting
 - C. During legislative session attend weekly LAC meetings and prepare motions of the position Utah PTA will take on bill list

5. Serve as a member of the Utah PTA Resolutions Committee
 - A. Attend monthly committee meeting
 - B. Review and update resolutions as needed
 - C. Review all resolutions submitted to the Resolutions Committee

6. Serve as a member on committees of community organizations as requested
 - A. Coalition for a Tobacco-Free Utah
 - B. Gold Medal Schools
 - C. NAMI (Hope for Tomorrow)
 - D. Prevention Dimensions (USDE)
 - E. Tobacco Prevention and Control Program
 - F. Utah Action for Healthy Kids
 - G. Utah Partnership for Healthy Weight

7. Participate in National PTA Health Commissioners webinars and conference calls