

Welcome to 2026 Leadership Convention

This session will begin soon



1B - Council President Training 101

Charissa Little - Area VP
Becca Crookston - Director of Leadership

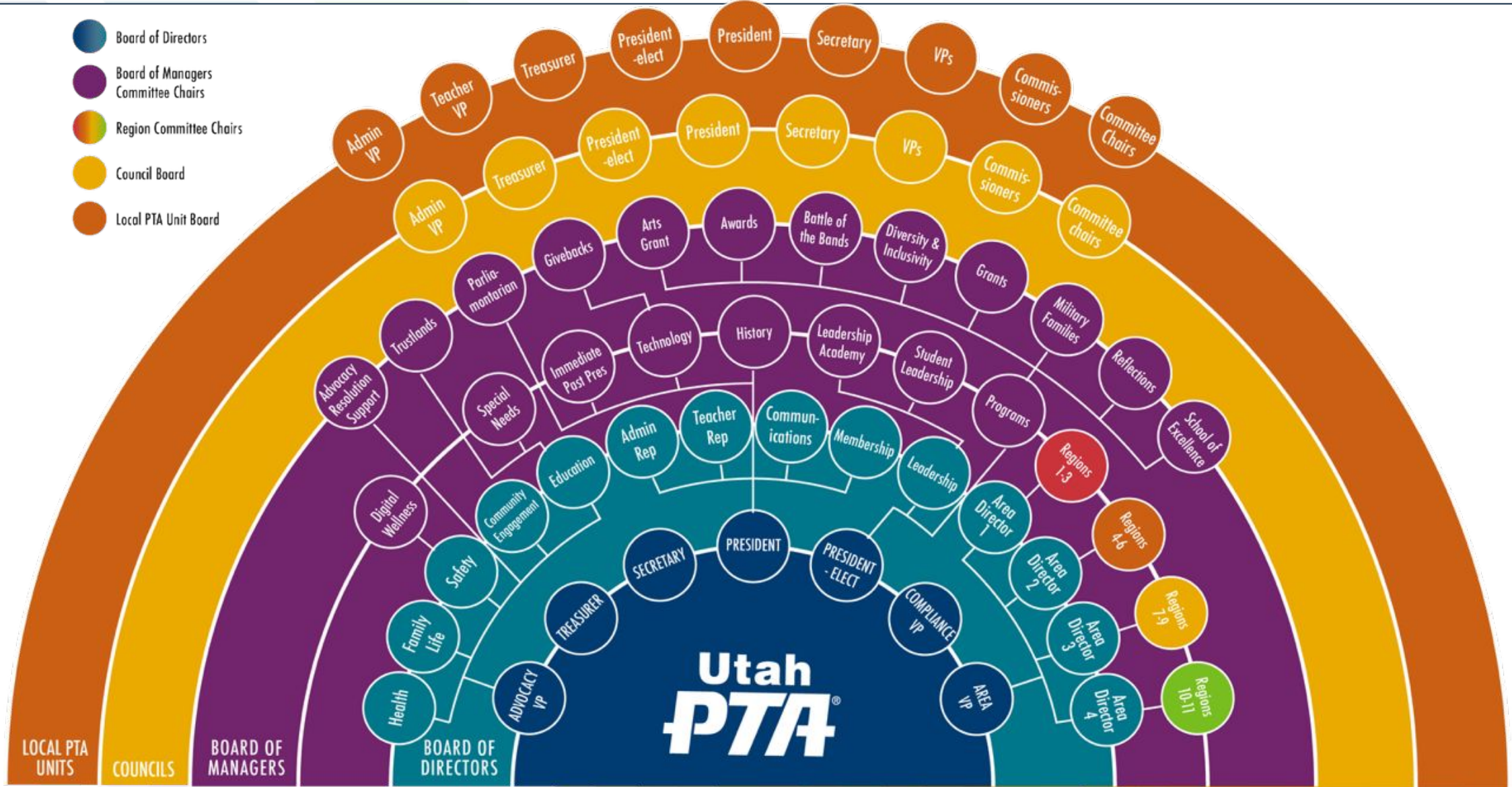
UTAH PTA MISSION

To make every child's potential a reality by engaging and empowering families and communities to advocate for all children.



VISION OF UTAH PTA

- **Advocate** by speaking on behalf of all children and youth in schools, in the community, before governmental bodies, and before other organizations that make decision affecting children.
- **Develop** programs, resources, and leadership skills that enhance the lives of all children, youth and their families.
- **Engage** the public in united and equitable efforts to secure the physical, mental, emotional, spiritual, and social well-being of all children and youth.



Things we will cover

1. Basic duties of councils
 - a. Meetings
 - b. Training responsibilities
 - c. Relationships
 - d. Compliance
 - e. Recognitions
2. Council Boards
3. Budgets
4. Leadership Training

Region Meetings

Attend a **Monthly** Region Support Meeting

- Receive training
 - Leadership training
 - PTA training
- Utah PTA resources
- School District info and policies
- Community resources
- Collaborate with other councils

Council Meetings (about 2 hour)

Hold a **Monthly** Council Meeting

- Train local officers on their duties and responsibilities
 - Leadership training
 - PTA training for current month (Utah PTA Council Training Slides)
 - Financial report and training
 - Help locals be in compliance
- Share Utah PTA information
 - Events - registration info, dates
 - PTA programs from Utah PTA and National PTA
 - Resources from state commissioners
- Share resources from community partners
- Allow time for collaboration
 - Share successes and challenges

Build Relationships

- Build relationships with PTA presidents
 - Help PTAs that are new or struggling
 - Mention good things from their PTAs and schools
- Build relationships with principals
 - Respect their time
 - Be a resource

Build Relationships

- Build relationships with the Superintendent
 - Invite them to your monthly meetings
 - Serve on district committees, as requested
- Build relationships with the School Board members that cover your council
 - Invite them to your monthly meetings
 - Attend the school board meetings

Compliance

- Help PTAs that are new or struggling
- Beginning and end of year compliance documents
- By October contact PTA with “0” memberships
- Make sure Local and Council Bylaws are current

Compliance

- Remind local president to complete President Reports: November, February, June
- Encourage local PTA presidents to attend Council meetings
- Encourage local PTAs to Attend Leadership Convention

Recognitions

- Help your local PTAs become Gold Star PTA
- Encourage them to earn the L.E.A.P Award
- Set Council goals and recognize those PTAs that achieve those goals.
- Give a shout out to PTAs achieving membership goals
- Reflections
- Utah PTA Awards

Other Council Responsibilities

- Utah PTA Awards and Reflections advancements
- Plan and hold Council Kick-off Training
- Send at least 2 people to Utah PTA Convention each year
- Attend Utah PTA Council Trainings at Convention
- Attend Utah PTA Advocacy Conference
- Attend Utah PTA Day at the Capitol
- Attend Region Meeting/Trainings

Council Board

1. President
 2. President-elect
 3. Treasurer
 4. Secretary
 5. Admin VP (District admin or a principal)
 6. At least 2 other VPs such as
 - a. Advocacy VP
 - b. Leadership VP
 - c. Membership VP
 7. all Local PTA Presidents and President-elects
 8. all Local Principals
- Other positions: Reflections Specialist, Awards Specialist
- Recommended: Invite school board member and district

Council Budgets

Councils are funded by an annual disbursement in August

- Council end of year compliance documents must be submitted in order for funds to be disbursed
- \$800 + amount based on prior year membership totals
- Council budget submitted to state treasurer by August 10

Council Budgets

- Meeting related expenses
- Insurance
- Training expenses
 - including combined trainings
- Program expenses
 - Reflections
 - State Awards
- Mileage at \$0.35/mile
- Thank Yous
- Other convention expenses

Convention registration will be provided by Utah PTA for incoming president and treasurer



Council Budgets

Should not be included in the Council budget:

- Leadership Convention registration for incoming president and treasurer

Councils that end a fiscal year with 200% or more of the next year's allocation will not be given a new allotment.

Moving Forward

- Councils are responsible for training
- Utah PTA will provide resources for training
- Continue filling open positions on council board
- End of year documents need to be submitted promptly to get budget allotment
- Attend all President classes
- Attend PTA and the Law and the Bylaws class
- Utah PTA is here to support you and your council

Join a Utah PTA Committee or Commission



Leadership Training





Leadership Training

Benefits of Conflict in the Workplace: **PTA**

1. Understand Different Perspectives
2. Make Better Decisions
3. Increases Trust
4. Builds Commitment

What stood out to you?



Leadership Academy

We are seeking leaders who:

- Demonstrate a passion for our vision that every child's potential is a reality. Exhibit visionary and forward-thinking leadership qualities.
- Reflect professionalism, integrity, and PTA values.
- Believe PTA should be an inclusive association for all.
- Strive to increase family engagement through programs and PTA membership.
- Seek personal development to provide long-term leadership within their community.



Questions?

Connect with us on social media



FACEBOOK

- Utah PTA
- Utah PTA Advocacy
- Utah PTA Super Secondary
- Utah PTA Excellent Elementary
- Utah PTA Treasurers
- Utah PTA Reflections
- Utah School Community Councils
- Utah PTA Teachers
- Utah PTA Battle of the Bands

Connect with us on social media

INSTAGRAM - @UtahPTA



X - @UtahPTAOneVoice



PINTEREST - Utah PTA



YOUTUBE - Utah PTA One Voice



UTAH PTA SPONSORS

