

# TRUST LANDS CHAIR

## Qualifications:

- Be a current member of PTA.
- It is preferred to have previously served at least one year on a Utah PTA Commission or Committee.
- It is preferred to have served one term on a local or council PTA board.
- Have a working knowledge of Trust Lands and School Community Councils.
- Have a knowledge and understanding of PTA programs.
- Have a working knowledge of parliamentary procedure (use Robert's Rules of Order), the bylaws, and standing rules.

## Job Description:

1. Know and support the mission of Utah PTA.
2. Utilize and update position procedure book and other materials and be ready to pass onto successor.
3. Review and update website pages related to this position on a regular basis.
4. Serve as a member of the Utah PTA Board of Managers under the direction of the Commissioners Committee (specifically Education Commissioner).
5. Organize and chair the Trust Lands Committee, as needed.
6. Serve on the Education Commission.
7. Serve as a member of the Legislative Advocacy Committee and advocate for bills that involve Trust Lands and School Community Councils as defined in the Utah PTA Resolutions.
8. Help update any Utah PTA Resolutions related to Trust Lands and School Community Councils.
9. Be willing to provide support, resources, and training to local and council units.
10. Serve as a member on committees of community organizations as requested and by approval of the Utah PTA president.
11. Attend and represent Utah PTA at the scheduled School and Institutional Trust Funds Office (SITFO) and School and Trust Lands Administration (SITLA) meetings.