

WELCOME TO 2024 LEADERSHIP CONVENTION

Session will begin soon



A graphic of the state of Utah with a white outline. Inside the outline, the words 'DEVELOP', 'ADVOCATE', and 'ENGAGE' are stacked vertically in large, blue, distressed font. A vertical dark green bar runs through the center of the state, containing the word 'UTAH' in white, distressed font.

DEVELOP
ADVOCATE
ENGAGE

UTAH

Develop programs, resources, and leadership skills that enhance the lives of all children, youth, and their families.

Advocate by speaking on behalf of all children and youth in schools, in the community, before governmental bodies, and before other organizations that make decisions affecting children.

Engage the public in united and equitable efforts to secure the physical, mental, emotional, spiritual, and social well-being of all children and youth.

HOW GIVEBACKS CAN HELP YOUR PTA RUN BETTER

Givebacks is your secret weapon to conquer PTA tasks and thrive!

- Manage officers and admin access
- Sell memberships
- Export your payout reports
- Upload members and pay dues
- Sell your spirit wear and more
- What is Shop to Give???
- Fundraisers!!!



MANAGE OFFICERS & ADMIN ACCESS

- ✓ Compliance
 - Update Officers** ←
 - View Unit Data
 - Enter Submissions**
(Form 990s,
Financials)
 - View Documents

- ✓ Settings **New!**
 - Admin Roles ←
 - Organization Settings
 - Notifications

ADD OFFICERS

Compliance

Compliance Submissions

Enter your compliance submissions like Form 990s and Financial reviews.

[View](#)

Officers & Committee Chairs

[Officer Information Incorrect?](#)

[View](#)

2023 - 2024   [Add Officer](#)



Name	Office	Address	Email	Phone
Sally Smith	President		myemail@email.com	8015551234



MANAGE ACCESS

Manage Admin Roles * New Admin Role Options

New Admin

Admins

Filter

Name	Email	Access
Ward, Gena	gena.ward@givebacks.com	Admin
Smith, Sally	myemail@email.com	Admin
MemberHub, UtahPTA	memberhub@utahpta.org	Custom Cause View Orders Edit Orders View Store Products Edit Store Products View
Taylor, John	contactme@email.com	Admin
PTA, school	ptaemail@email.com	Admin
MemberHub, UtahPTA	memberhub@utahpta.org	Admin



ADD MEMBERSHIPS IN YOUR STORE

- ✓ [Memberships](#)
- Manage Members
- Manage Membership Items**
- Remit State Dues



Membership Items

Name	Categories	MH Store	MH Pay	State Member Type
Parent/Guardian	Memberships	✓	✓	✓
Faculty/Staff	Memberships	✓	✓	✓
Student	Memberships	✗	✗	✓
Business	Memberships	✗	✗	✓
Grandparent	Memberships	✗	✗	✓
Community	Memberships	✗	✗	✓
Other	Memberships	✗	✗	✓

EXPORT YOUR PAYOUT REPORTS

✓ [Financial Management](#)

[Review orders](#)

[View Payouts](#) ←

[Stripe Settings](#)

Payouts

Stripe Payouts

ID	Amount	Status	Initiated At
po_IMUJwb4ZQHjprtkzKdipIvQC	\$209.00	paid	01/25/23 8:08 PM
po_IMRoC14ZQHjprtkzRwPWcasD	\$77.00	paid	01/18/23 9:50 PM
po_IMPFIQ4ZQHjprtkzFvkEnFvI	\$110.00	paid	01/11/23 8:09 PM
po_IMMiCd4ZQHjprtkz87gg5D6C	\$32.00	paid	01/04/23 8:25 PM
po_IMHdGQ4ZQHjprtkzWdv98IBr	\$167.00	paid	12/21/22 8:08 PM
po_IMF60A4ZQHjprtkztIzYDB9	\$139.00	paid	12/14/22 8:12 PM
po_IMCYak4ZQHjprtkzDyQCfkJ9	\$240.00	paid	12/07/22 8:08 PM

Pay State/National Dues

givebacks
MemberHub is now Givebacks

Current Organization
Carol's Local Unit

Dues Payments

Members Membership Setup

You owe the Z State PTA \$20.00 for 5 members for school year 2023 - 2024 [How do I pay?](#)

[Send manual payment](#)

[Send ACH Payment](#)

2023 - 2024 Payment Type Status

Date Created	Payment Type	Reference	Membership Count	Amount	Fees	Status	Date Paid	Received By State	Void Payment
12/06/2023 at 4:09 pm	Check	123	1	\$4.00		Received	12/06/2023		X

Navigation sidebar items:
Carol's Local Unit
Dashboard
Directory
Calendar
YOUR TOOLS
Communications
Contacts
Shop To Give
Fundraisers
Store Management
Website Builder
Memberships
Manage Members
Manage Membership Items
Remit State Dues
Compliance
Financial Management

SELL YOUR SPIRIT WEAR AND MORE

givebacks
MemberHub is now Givebacks

Current Organization
Carol's Local Unit

Products

Sort

Name	Categories	MH Store	MH Pay	Inventory	Price	Ordered
Yard Sign	Spirit wear	✓	✓	Off	\$18.00	...
Open Donation	Donations	✓	✓	Off	\$0.00	...
Short Sleeve T-Shirt	Spirit wear	✓	✓	175 in stock for 9 variants	\$15.00	...
Adult Spaghetti Dinner Ticket	Spaghetti Dinner	✓	✓	100 in stock	\$15.00	...

New Product

Store Management

Manage Products

View Sales Metrics

Ordered Items

Manage Categories

Mobile POS

Manage Bundles

Manage Fundraiser Links In Store

Edit Store Settings

Notifications



ADD PRODUCT DETAILS

The screenshot shows a web interface for adding product details. On the left is a blue sidebar with the Givebacks logo and navigation options for Carol's Local Unit (Dashboard, Directory, Calendar) and various tools (Communications, Contacts, Shop To Give, Fundraisers, Store Management, etc.). The main content area is titled 'New Product' and includes a 'Save' button. The form has three sections: 'Name' with a text input field, 'Description' with a larger text input field, and 'Long Description' with a rich text editor containing a toolbar with icons for bold, italic, underline, link, list, and other text formatting options.



OTHER PRODUCT OPTIONS

givebacks
MemberHub is now Givebacks

Carol's Local Unit

- Dashboard
- Directory
- Calendar

YOUR TOOLS

- Communications
- Contacts
- Shop To Give New!
- Fundraisers
- Store Management

Current Organization
Carol's Local Unit

< Products

New Product

Details	Add
Additional Fields	Change
Inventory Tracking Off	Change
Store Visibility Live	Change
Photos 1	Add

[Save](#)

IMPORT MEMBERS



Import Members

Members 

[Export CSV](#)

[Import Members](#)



1) Download & Complete the Template

Download the template and fill it out without adjusting the header row. The format of your data must match this exact format.

Any Spreadsheet program like Excel can be used to edit and save a file in the .csv file format. The Email column must contain unique email addresses. Two people cannot share an email address.

 [Download Template](#)

2) Upload Your Completed .csv File

- These contacts are expecting to hear from my organization.
- The list was not purchased, rented, appended, or provided by a third party.



WHAT IS SHOP TO GIVE?

The good news is, if your organization has a Givebacks store, you are already set up for Shop to Give and you will automatically get your payouts weekly in your existing Givebacks stripe account! Log in to your Givebacks site and go to Shop to Give on your toolbar.

✓ [Shop To Give](#) **New!**

[What is Shop to Give](#)

[Promotion Center](#)

[Shop to Give Metrics](#)

HOW CAN GIVEBACKS HELP WITH FUNDRAISERS?

6 Types of Fundraisers

- Crowdfunding
- A-Thons
- Multi-Type
- Auctions
- Sweepstakes
- Ticketed Events

3 Levels of Support

- Do It Yourself Options
- Step by Step Guide
- Fundraising Experts

Crowdfunding

Achieve big goals with crowdfunding

Crowdfunding allows you to raise money virtually, without the need to host an event, track paper forms, go door-to-door, or chase down people for payments. And by harnessing the power of social media and the enthusiasm of your supporters, you can expand your supporter base exponentially to raise more money and rally new volunteers. Create team pages or add incentives to up the excitement.

[Start Crowdfunding](#)

[View Step-by-Step Guides](#)



RECOMMENDED GIVEBACKS SUPPORT ARTICLES

- [Getting started with your Online Store](#)
- [How do I set up Stripe to take payments with Givebacks?](#)
- [How can I set up memberships and create custom/family memberships in the store?](#)
- [Can I import members?](#)
- [How do I download a report of Stripe payouts for reconciliation?](#)
- [How do I change settings for the processing fees in my store?](#)
- [How do the Credit Card Processing fees work for the store?](#)
- [How do I view my orders?](#)
- [Managing Your Cause with Shop to Give](#)



ANDREA HINTON
GIVEBACKS CONTACT

GIVEBACKS@UTAHPTA.ORG

SUPPORT.GIVEBACKS.COM

**What questions
do you have?**

CONNECT WITH US ON SOCIAL MEDIA



FACEBOOK

- Utah PTA
- Utah PTA Advocacy
- Utah PTA Super Secondary
- Utah PTA Excellent Elementary
- Utah PTA Treasurers
- Utah PTA Reflections
- Utah School Community Councils
- Real Men of Utah PTA

CONNECT WITH US ON SOCIAL MEDIA



INSTAGRAM - @UtahPTA



X - @UtahPTAOneVoice



PINTEREST - Utah PTA



YOUTUBE - Utah PTA One Voice

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