

Welcome to 2025 Leadership Convention

This session will begin soon



Bylaws are for Everyone

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Bylaws Are For Everyone

The Bylaws adventure: Why do we have them, what do we do with them, how do we renew them? Your passport to the “ins & outs” of our guiding documents.



T/F The principal and the teacher representative are automatically Vice Presidents of your PTA?



True!

While the Teacher and Administrator positions are elected positions, some teachers may not be available to be a VP due to other responsibilities at the school. The nominating committee should work with the principal in nominating.

- They must still be elected
- They must be PTA members
- Consider the needs of the school
- There should be other VPs too

(Hint: That is an “up to” number)



T/F There should only be two printed copies of our local Bylaws – we don't want too many people to have access

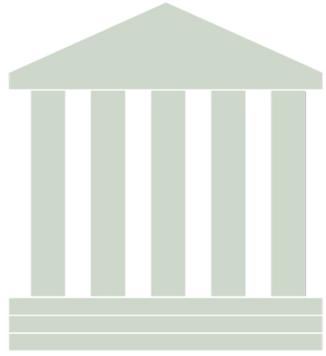


False

You can print as many copies as you need from www.utahpta.org/bylaws! PLEASE give all of your board members (including the principal) a copy.

Read them often – read a section at board meetings – look for answers in the Bylaws – please, I beg of you, keep a copy handy!





T/F

A PTA “not in good standing” may lose their tax-exempt status with the IRS?



- It is a requirement of a non-profit organization to have and to follow Bylaws.
- Article IV, Section 1 lists the requirements for good standing
- Article IV has lots of other good stuff!
- PTAs not in good standing also miss out on other great stuff – like Reflections, Awards, & Sales Tax Refunds

True



True or False

You must be a member of PTA to serve as an officer on a PTA Board?



Yes! Yes! Yes! Article VI, Section 5i

(7 days prior to their name being
announced as a nominee)



TRUE



A person must have a
child at the school to join
PTA?

True or False



FALSE

Remember -
PTA is Membership Driven/ #s
DO matter!



T/F
Nominating
Committees
are
Optional?



FALSE

Nominating committees are the best way to ensure getting new people involved in your PTA

The President orients, but does not serve

Nominating Committee is elected (Art VI, Section 5)



T/F A PTA President has more power than other PTA Board Members?



FALSE –

Board
Members
are all just
“one vote”



Standing
Rules define
procedures



Robert's Rules



Article VII
Duties of
Officers



President
represents,
coordinates,
& makes
assignments



T/F I can only change my Bylaws when they are set to expire?



False – Review your Bylaws often!

Renew

- Done every three years
- Review Bylaws
- Determine there are no changes
- Post for 14 days
- Members vote on renewal – quorum must be met/minutes taken
- Majority vote
- Renewal done online at www.utahpta.org/bylaws

Amend

- Can be done anytime
- Committee suggests changes
- Changes posted for 14 days
- Members vote on the amendment – quorum/minutes
- 2/3 vote to amend
- Amendment info submitted at www.utahpta.org/bylaws
- Will receive new expiration date



General vs Board Meeting

General Membership Meetings are required to approve budgets and bylaws and for elections of any kind. All of the PTA membership is invited to attend and a quorum is required (Article X)

Board Meetings are all the elected and appointed members of the PTA. A quorum must be present to conduct business. (50% + 1)

Executive Committee Meetings are the elected officers of the board. A quorum must be present to conduct business (50% +1)



Submission Process –It's online



Visit www.utahpta.org/bylaws for instructions



Fill in the questions asked, Print, & Post (14 Days) for all to review



Vote on the renewal and/or amendments – quorum requirements need to be met!



Log back in at www.utahpta.org/bylaws, submit meeting minutes (showing a quorum), and complete submission



Once approved, bylaws are available for print.

- All Bylaws will be stored online and accessible to PTA members with a login
- Bylaws may be viewed and/or printed from the website

**Utah
PTA**
everychild.onevoice.



Recent Changes to Local Bylaws

The Utah PTA Board of Directors make changes to local and council bylaws from time to time.

2024-2025

Article IV - added the requirement of a secretary

Article VII - Officer responsibilities updated, especially the Treasurer

Article IX - All general membership meetings put in one location

Many sections were reworded into clearer language and Articles were renumbered to put in better order.



Upcoming Changes to Local Bylaws

On July 1, 2025:

- National PTA dues will increase by \$1 to \$3.25
- Utah PTA dues will increase by \$1 to \$2.75
- All Council dues will be removed. Councils will be funded by Utah PTA. The money will come from the dues increase.

All online bylaws will automatically be updated on July 1, 2025. New Utah PTA Bylaws will take effect July 1, 2025.



Connect with us on social media



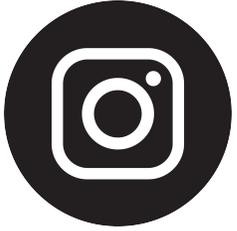
FACEBOOK

- Utah PTA
- Utah PTA Advocacy
- Utah PTA Super Secondary
- Utah PTA Excellent Elementary
- Utah PTA Treasurers
- Utah PTA Reflections
- Utah School Community Councils
- Utah PTA Teachers



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