

## Beginning Cash Box Balance

PTA/PTSA

Function:

Date:

|                                 |                       |      |
|---------------------------------|-----------------------|------|
| <b>LOOSE CHANGE</b>             | x \$0.01 (pennies)    | = \$ |
|                                 | x \$0.05 (nickles)    | = \$ |
|                                 | x \$0.10 (dimes)      | = \$ |
|                                 | x \$0.25 (quarteres)  | = \$ |
| <b>ROLLED COINS</b>             | x \$0.50 (pennies)    | = \$ |
|                                 | x \$2.00 (nickles)    | = \$ |
|                                 | x \$5.00 (dimes)      | = \$ |
|                                 | x \$10.00 (quarteres) | = \$ |
| <b>TOTAL COINS</b>              |                       | = \$ |
| <b>BILLS</b>                    | x \$1.00 (ones)       | = \$ |
|                                 | x \$5.00 (fives)      | = \$ |
|                                 | x \$10.00 (tens)      | = \$ |
|                                 | x \$20.00 (twenties)  | = \$ |
| <b>TOTAL CURRENCY (bills)</b>   |                       | = \$ |
| <b>BEGINNING CASH BOX TOTAL</b> |                       | = \$ |

### SIGNATURES

Treasurer

Event Chairman

Verified by

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