

Monthly Treasurer's Report

(Month/Year)

(Name of PTA Unit)

BALANCE on hand as of _____ **\$** _____
(Beginning of Month/Year)

INCOME (by category):

TOTAL INCOME **\$** _____

SUBTOTAL **\$** _____

EXPENDITURES (by category):

TOTAL EXPENDITURES: **\$** _____

Subtotal - Expenditures = Balance Forward

BALANCE on hand as of _____ **\$** _____
(End of Month/Year) (This amount is "balance on hand" on next report)

Disbursement of Monies Collected But Not Belonging to Unit:

National PTA _____ @ \$2.25 \$ _____

Utah PTA _____ @ \$1.75 \$ _____

Council PTA _____ @ \$ _____ \$ _____