

MONTHLY TREASURER'S REPORT

MONTH/YEAR _____

PTA/PTSA _____

BALANCE ON HAND AS OF _____ (beginning of month/year)	\$ _____
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INCOME (by category)

	\$
	\$
	\$
	\$
TOTAL INCOME	\$
SUBTOTAL	\$

EXPENDITURES (by category)

	\$
	\$
	\$
	\$
	\$
TOTAL EXPENDITURES	\$

SUBTOTAL - EXPENDITURES - BALANCE FORWARD

BALANCE ON HAND AS OF _____ (end of month/year)	\$ _____
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*This amount is
"balance on hand"
on next report*

DISBURSEMENT OF MONIES COLLECTED BUT NOT BELONGING TO UNIT

National PTA _____ (# of members) x \$3.25	\$
Utah PTA _____ (# of members) x \$2.75	\$
Council PTA _____ (# of members) x \$ _____	\$