Prefunded Spending Card Form

PTA

Fiscal Year ________________

Date: _______________________

Cardholder Name _______________________

Phone _______________________

Pretax Amount: $ __________

Sales Tax: $ __________

Total Amount: $ __________

Business Name _______________________

(List location where card was used)

Phone _______________________

Purpose: _______________________

Submitted by: _______________________

Approved by: _______________________

President Signature _______________________

Treasurer Signature _______________________

Receipt(s) must be attached!

Attach Receipts Here

Principal Signature: _______________________

Project Management: Masters - Gen PTA Info: Forms: PTA Office Forms: Prefunded Spending Card Form - March 24, 2021 1:46 PM