

# Prefunded Spending Card Form

\_\_\_\_\_ PTA/PTSA

Fiscal Year \_\_\_\_\_

Date: \_\_\_\_\_

Cardholder Name \_\_\_\_\_

Phone \_\_\_\_\_

Business Name \_\_\_\_\_  
*(List location where card was used)*

Phone: \_\_\_\_\_

Pretax Amount: \$
Sales Tax: \$
Total Amount: \$

Purpose: \_\_\_\_\_

Submitted by: \_\_\_\_\_

Approved by: \_\_\_\_\_

*President Signature*

*Treasurer Signature*

Receipt(s) must be attached!

## Attach Receipts Here

Principal Signature: \_\_\_\_\_

# Prefunded Spending Card Form

\_\_\_\_\_ PTA/PTSA

Fiscal Year 20\_\_\_\_ to 20\_\_\_\_

Date: \_\_\_\_\_

Cardholder Name \_\_\_\_\_

1. Business Name	Location	Purpose/Budget	Pretax + Sales Tax	=	Total
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2. Business Name	Location	Purpose/Budget	Pretax + Sales Tax	=	Total
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3. Business Name	Location	Purpose/Budget	Pretax + Sales Tax	=	Total
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4. Business Name	Location	Purpose/Budget	Pretax + Sales Tax	=	Total
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5. Business Name	Location	Purpose/Budget	Pretax + Sales Tax	=	Total
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Submitted by: \_\_\_\_\_

Approved by: \_\_\_\_\_

*President Signature*

*Treasurer Signature*

## Attach Receipts Here

Principal Signature: \_\_\_\_\_

# Prefunded Spending Card Form

## Utah PTA

\_\_\_\_\_ Budget

Fiscal Year 20\_\_\_\_ to 20\_\_\_\_

Date: \_\_\_\_\_

Cardholder Name \_\_\_\_\_

1. Business Name	Location	Purpose/Budget	Pretax + Sales Tax	=	Total
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2. Business Name	Location	Purpose/Budget	Pretax + Sales Tax	=	Total
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3. Business Name	Location	Purpose/Budget	Pretax + Sales Tax	=	Total
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4. Business Name	Location	Purpose/Budget	Pretax + Sales Tax	=	Total
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5. Business Name	Location	Purpose/Budget	Pretax + Sales Tax	=	Total
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Submitted by: \_\_\_\_\_ Approved by: \_\_\_\_\_

\_\_\_\_\_  
*President Signature*

\_\_\_\_\_  
*Treasurer Signature*

# Attach Receipts Here