


Region Legislative Vice President

Each region should have a board member responsible for legislative activity. The region legislative contact, in cooperation with region officers, assists Utah PTA and local members. ☞ The region plays a vital role in sharing expertise and relaying information to council and local PTAs.

1. [Submit](#) a legislative budget to your board for approval as part of the yearly budget (see page 24) ☞
2. Be well informed in order to assist council and local Legislative Vice Presidents. Make arrangements with your region director to receive all information in a timely manner. ☞
3. Attend legislative trainings at:
 - a. Utah PTA Advocacy Conference
 - b. PTA Day at the Capitol
 - c. Utah PTA Leadership Convention ☞
4. Study legislative information at the region, state and national levels
 - a. Follow issues in the media
 - b. Use [Utah PTA Legislative Bill Sheets](#) This page is updated weekly during the Utah legislative session.
 - c. Join the [Utah PTA Legislative Advocacy Committee](#) representing your region or assign someone from your region to be on the LAC if possible ☞
 - d. Join [Utah PTA Take Action](#) network
 - e. Study the [Utah PTA Resolutions](#) to gain an understanding of areas of Utah PTA advocacy.
5. Attend local school board meetings
6. Communicate legislative information to your board of directors and council (or local) Legislative Vice Presidents
 - a. Request time at each council PTA board meeting to train and educate your PTA board members and locals concerning PTA issues and legislative work. Be well prepared, brief, and to the point
 - b. Inform your board and region members about legislative activities and legislative issues promptly

- c. Present information on current political issues and Utah PTA positions and priorities
 - d. Encourage each board member to sign up for the [Utah PTA Take Action Network](#).
 - e. Compile a list of council and local Legislative Vice Presidents in your region
 - f. Provide training (Utah PTA can assist at your request)
7. Meet with Legislative Vice Presidents in your region to plan legislative activities
 - a. Meet the Candidates Nights
 - b. Other legislative activities in your region 
8. Encourage communication with policy makers.
 - a. Provide information to contact legislators and school board members—phone numbers and addresses. Your county clerk can provide the information
9. Maintain a positive working relationship with policy makers in your region.
 - a. Legislators
 - b. Superintendents
 - c. Local School board members
 - d. State School board members (USBE)
 - e. Attend school board meetings on a regular basis

Resources

- [Utah PTA President Handbook](#), legislative section
- Annual Resources for PTAs, National PTA, legislative section
- Our Children (National PTA Magazine)
- [Utah PTA website](#)
- [National PTA website](#)