

# SAMPLE BOARD OF DIRECTORS

## Local Bylaws Article X, Section 4

### Executive Committee

Article VI, Section 4a  
Elected by membership

VPs	Teacher VP	Principal VP	President	President-elect	Secretary	Treasurer
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Article VI, Section 4a - Tells you the number of VPs to have - includes Teacher and Principal VPs

### Commissioners

Article X, Section 2-3 - Appointed or elected, tells you how many to have

Community Engagement	Education	Family Life	Health	Individual Development	Safety	Student Leadership
Room Parents Staff Appreciation Student Stores Holiday Stores Holiday Celebrations Carnival Celebrations Carnival Fundraiser	Read-a-thon Spelling Bee Stem Nights Book Fair Parent Events Reading Week Geography Bee Junior Achievement	Take your Family to School Week Fun Family Nights Parent Education Night Family Dinner Night Outs	Red Ribbon Week Fitness Week Track Team Field Day Maturation Eye screenings	Reflections Talent Show Character Education Program Yearbook Arts Week	Bike Rodeo Green Ribbon Week White Ribbon Week Crossing Guards Seatbelt Check	Open House Battle of the Bands Charitable Drive Safety Patrol Parent Teacher Conference Welcome Spirit Days

### Required Committees

Article VIII, Section 3 - Transition time for newly elected officers  
Article IV, Section 1 - PTA in good standing

AFR
Nominating Committee
Election Committee

### Special Committees

Article X, Section 5 - Special committees are generally one time committees that help meet a specific purpose  
Here are a few ideas:

Sponsors	Fundraiser	Spirit Days
Bylaws	Membership	50th Year of School Celebration

This page is designed to help you use bylaws to build your board. Your board may look different.  
See [www.utahpta.org/basic-structure](http://www.utahpta.org/basic-structure) for more information.