

Hello **{{YOUR SCHOOL}}** Elementary Team,

As your **{{YOUR POSITION - school nurse, PTA position}}**, I want to spearhead a Family Health Night event but need your help. See the attached flier that has been used at another school that we can adapt. It will give you an idea of what the event will be like.

Who is invited to participate as a booth presenter?

School and District Employees:

- Social Worker
- School Psychologist
- School Nurse
- Speech Language Pathologist
- Physical Therapist
- Occupational Therapist
- Nutritional Specialist
- Resource Teacher
- District Audiologist
- PTA/PTSA President
- PE Specialist

Other possible Community Partners:

- NAMI
- Utah Health Policy Project (Health Insurance Assistors)
- Asthma & Allergy Network
- Utah Dept of Health Dental Interns
- American Diabetes Association
- Local Department of Health
- Communities that Care

How will it run?

Each family will be handed a Learning Card as they come in the door (English & Spanish). They will use it to circulate to different booths/activity stations with members of the school's and district's Health Care providers and community partners. At the booths, students and their parents will engage in a fun activity or learn information about services provided. When their punch card is complete, they turn it in for tickets for free food and door prizes.

You are invited to attend our **first planning meeting on {{DATE}}**. The tentative date for this Family Health Night event **{{DATE}}**.

Your input will be gratefully appreciated!

{{NAME and CONTACT info}}