

SAMPLE NEEDS ASSESSMENT

Your input is very important to _____ PTA. PTA will be developing a program for next year and we hope you will help us. Please take a few minutes to fill out this brief survey. Every response will be considered. Return the completed form to the PTA. Thank you for helping us develop a program that will be fun and beneficial to our students, school, and the community.

Please check the events you or your family participated in this year:

- | | | |
|--|---|---|
| <input type="checkbox"/> Carnival | <input type="checkbox"/> Reading program | <input type="checkbox"/> Field trips |
| <input type="checkbox"/> Santa Shop | <input type="checkbox"/> Assemblies | <input type="checkbox"/> School pictures |
| <input type="checkbox"/> After-school enrichment | <input type="checkbox"/> Candy/gift wrap fundraiser | <input type="checkbox"/> Emergency kits |
| <input type="checkbox"/> Family fun nights | <input type="checkbox"/> School clothing | <input type="checkbox"/> Reflections |
| <input type="checkbox"/> Book fair | <input type="checkbox"/> Parenting workshops | <input type="checkbox"/> Screen free week |

Please check which events you feel we should include next year:

- | | | |
|--|---|---|
| <input type="checkbox"/> Carnival | <input type="checkbox"/> Reading program | <input type="checkbox"/> Field trips |
| <input type="checkbox"/> Santa Shop | <input type="checkbox"/> Assemblies | <input type="checkbox"/> School pictures |
| <input type="checkbox"/> After-school enrichment | <input type="checkbox"/> Candy/gift wrap fundraiser | <input type="checkbox"/> Emergency kits |
| <input type="checkbox"/> Family fun nights | <input type="checkbox"/> School clothing | <input type="checkbox"/> Reflections |
| <input type="checkbox"/> Book fair | <input type="checkbox"/> Parenting workshops | <input type="checkbox"/> Screen free week |

Is there another project, program or service activity that you feel we should consider? If so, please describe it:

If this project, program, or service activity is included in next year's program, are you willing to serve on the committee for it? Yes No

Name

Email

Again, thank you for your valuable input.