Submitting Entries in Utah Reflections Online

- Go to the Utah Reflections Online website at www.utahpta.org/ref
  
  *Note: you will need an account to access any of the features.*

- Click on the blue “Submit Reflections Entries” button.

- Enter your username and password.
  - If you don’t have an account on utahpta.org, click on the “Register” tab and enter your information.
  - You will receive an email with a link to create a password.
  - Click on the link in the email and follow the directions.
  - If at any time you forget your password, you can reset it by clicking on the “Reset password” tab.

- Click the “Sign In” tab.

- Click on the green “Add Entry” button.

- Enter the requested information and click “submit” at the bottom of the form.
  
  You do not need a separate account for multiple students.